UNITED NATIONS **ST**

Secretariat

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4 March 1997

INFORMATION CIRCULAR

To: Members of the staff

From: The Under-Secretary-General for Administration and Management

Subject: INTERNATIONAL WOMEN'S DAY

1. A series of events is planned to commemorate International Women's Day (8 March 1997). A Task Force has been established to coordinate activities for the week, with the participation of the Division for the Advancement of Women of the Department for Policy Coordination and Sustainable Development, the Department of Public Information, the Focal Point for Women in the Secretariat, the Group on Equal Rights for Women, the Staff Committee, Staff Development Services of the Office of Human Resources Management and the United Nations Development Fund for Women.

2. The Secretary-General has been invited to address a panel organized by the Group on Equal Rights for Women, which will meet on Friday, 7 March 1997, to discuss affirmative action for women. Speakers include Mr. Hans Corell, Mr. Denis J. Halliday, Ms. Angela King, Ms. Linda Perkin, Ms. Loraine Rickard-Martin, Dr. Nafis Sadik and Ms. Rosemarie Waters.

3. Staff members wishing to participate in this event will be released from their duties subject to the exigencies of the service and should be in their seats by 9.45 a.m. in Conference Room 4. In addition, throughout the week, managers are requested to be flexible in allowing staff members to participate in the various events, a list of which is attached.

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ANNEX

Calendar of events in connection with International Women's Day 3-13 March 1997

A series of events is planned to commemorate International Women's Day (8 March) as a result of the work of the Task Force set up to coordinate activities for the week. The following departments and offices are participating: the Division for the Advancement of Women of the Department for Policy Coordination and Sustainable Development, the Department of Public Information, the Focal Point for Women in the Secretariat, the Group on Equal Rights for Women, the Staff Committee, Staff Development Services of the Office of Human Resources Management and the United Nations Development Fund for Women.

3-30 March	A display of information resources by or about women outside the Staff Cafeteria (Organized by the Department of Public Information)
Monday, 3 March	
1-3 p.m.	Festival of films by and about women: The Vienna Tribunal, Defying the Odds Dag Hammarskjöld Auditorium
Tuesday, 4 March	
1.15-2.45 p.m.	"Mentoring: the myth and reality", presentation by Margo Murray (Sponsored by Staff Development Services/Office of Human Resources Management) Conference Room 1
Wednesday, 5 March	
12-1.15 p.m.	Festival of films by and about women: Paving the Way Dag Hammarskjöld Auditorium
1.15-2.45 p.m.	Panel discussion: "Work/life/family issues" Conference Room 3
Thursday, 6 March	
10.30-1 p.m.	Panel discussion: "Women at the peace table" (Sponsored by the Department of Public Information and the Division for the Advancement of Women of the Department for Policy Coordination and Sustainable Development) Conference Room 4
1-3 p.m.	Lunch with women ambassadors (Organized by the Group on Equal Rights for Women. For information call 963-5090) Delegates Dining Room
1-3 p.m.	Festival of films by and about women: Rights of Passage and Women's Story Dag Hammarskjöld Auditorium

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Friday, 7 March
10 a.m.-12 p.m. — Panel discussion: "Affirmative action for women"
Address by the Secretary-General
(Sponsored by the Group on Equal Rights for Women)
Conference Room 4

12-2 p.m. — Book-signing: Orphan of the Cold War by
Dame Margaret Joan Anstee
(Organized by DPI)
United Nations Bookstore, 1B concourse

Monday, 10 March
1 p.m. — Exhibit opening: "50 years of the Commission on the Status of Women"
(Sponsored by the Department of Public Information and the Division for the Advancement of Women of the Department for Policy Coordination and Sustainable Development)
General Assembly Visitors Lobby

Exhibit: "WomenWatch" Internet site
(Sponsored by the Division for the Advancement of Women of the Department for Policy Coordination and Sustainable Development, UNIFEM and INSTRAW)
1B Neck

Wednesday, 12 March
1.15-2.45 p.m. — Panel discussion: "Gender mainstreaming and organizational change"
(Sponsored by UNIFEM, the Division for the Advancement of Women of the Department for Policy Coordination and Sustainable Development, InterAction and the International Women's Tribune Center)
Conference Room D

Thursday, 13 March
12.30-2.30 p.m. — United States Committee for UNIFEM International Women's Day annual luncheon
Speakers: Angela King and Noeleen Heyzer
Delegates Dining Room
(For tickets, call United States Committee for UNIFEM - 907-1354)